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Crawford County
Land Reutilization
Corporation

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**Board Members: Gary Cole, Jennifer Kuns, Doug Weisenauer, Jeff Reser, Jenny Vermillion
Barb McCullough, Manager**

December 07, 2016

Gary Cole called the meeting to order at 3:02pm with the following members and guests present:

- Jenny Vermillion
- Gary Cole
- Doug Weisenauer
- Jennifer Kuns
- Mayor Jeff Reser, Bucyrus City
- John Rostash, Bucyrus City
- Barb McCullough, CCLRC Manager
- Mayor Tom O'Leary, Galion City
- Rick Hanes, Hanes Excavation
- Bob Johnston, Galion City
- Mayor Ron Brown, Tiro Village
- Marc Milliron, Administrator, Crestline Village

Minutes were distributed before the meeting and changes requested. Motion was made to accept the minutes with the changes by Jennifer, with a second by Jeff. Motion carried.

Treasurer report was presented. Jeff made the motion to accept with a second by Doug. Motion carried.

Bills were presented and passed around for consideration of payment. Doug made the motion to pay the bills as presented. Jennifer seconded, motion passed.

Old Business

Gary gave a status update on the grant application for the gas station located at 501 E. Mansfield St., Bucyrus, OH. The application has been filed yet not accepted to date. CCLRC has taken possession of the property.

There is no update regarding the application for 501C3.

Currently, CCLRC has ownership of 5 properties.

Marc Milliron queried the empty properties in the Village of Crestline being given to CCLRC. Some discussion followed. Ron Brown was also brought into the discussion of vacant properties being turned over to CCLRC.

Bob Johnston questioned how CCLRC could use the Neighborhood Improvement grant on a commercial property. Barb informed Mr. Johnston and the board that the grant being used for

demolition of the gas station is a separate grant specifically for mitigating old/abandoned gas stations.

John Rostash noted that the City of Bucyrus has 3 more properties to add to the CCLRC list. Before the meeting Gary gave inspection papers to the municipalities and villages. Discussion followed regarding the inspection sheets. Gary stated that he had also sent agreements for inspections for the village or municipality be allowed to do their own inspections. Discussion proceeded and Gary asked that the agreements be returned as soon as possible.

New Business

Gary and Barb recently had a meeting with the Prosecutor, Sheriff, and Common Pleas Judge. All parties are on board with the process. Assurances have been made that the properties on the list are moving. Several dozen properties are in the pipeline in the Prosecutor's office with approximately half of those properties need to be in the possession of CCLRC by May 17th to comply with the NIP grant. The discussion continued.

Item 7C of the agenda dealt with the policy for Public Records. After some review, and consideration, the motion was made to accept the public records policy and adopt the county's retention schedule with the policy by Jeff with a second by Jennifer, motion carried. The policy will be added as 16-5 in the policy manual. Item 7D was presented as a policy to handle purchasing for the CCLRC. Discussion continued on this subject culminating in the motion by Jeff to accept the policy and seconded by Doug, motion carried. The policy will be added as 16-4 in the policy manual.

The next agenda item, 7E, setting regularly scheduled meeting dates. There was a little discussed followed by a motion by Jennifer to slate 2017 with meetings twice per month, being the 2nd and 4th Wednesday of the month at 3pm in the Lower Level Conference room of the Administration Building. Jeff seconded, motion passed. Thusly, making January 11th the next meeting date. The question was posed if a meeting would be needed prior to the Jan. 11th date if properties needed approved, with some discussion leading to a decision of not needing anything sooner.

Other Business

Gary lead the discussion of contractors and the contacts sent. 407 Fairview, Galion, OH was discussed with the end user expressing interest. There were concerns expressed about Sheriff sales.

Gary presented a sign that would be placed on all properties that are being worked by the CCLRC. Doug made the motion to accept the signage prototype, with a second by Jenny, motion passed.

Jeff made the motion to adjourn, seconded by Doug. Motion passed.

The meeting adjourned at 3:52pm.

Respectfully submitted,
Jenny Vermillion, Secretary

Next Meeting

Wednesday, January 11, 2017 at 3:00pm in the Lower Level conference room